



**TO:** All Bidders:  
EDI Claim Management System Services  
For University Hospital of Newark, New Jersey  
RFP# UH-P24-007

**DATE:** November 13, 2023

**FROM:** Giovanna DiGuglielmo  
Senior Buyer  
Purchasing Services

**SUBJECT:** Addendum #1

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**ADDENDUM # 1**

The following constitutes Addendum #1 to the above referenced solicitation. This addendum includes the following parts:

Part 2: Answers to questions asked by prospective bidders. Duplicate questions are responded to only one time in the addendum.

**NOTE: Major revisions are included, please review carefully.**

It is the bidder's responsibility to ensure that all changes are incorporated into the original RFP.

All other instructions, terms and conditions of the RFP shall remain the same.

## **ADDENDUM # 1 INTRODUCTION**

This addendum is intended to answer questions that were asked during the question period. **Duplicate questions are responded to only one time in the addendum.**

### **PART 2**

#### **Answers to Questions**

Note: Some questions have been paraphrased in the interest of readability and clarity. Each question is referenced by the appropriate RFP page number(s) and section, where applicable. The answers provided are to the best of our knowledge.

<b>Number</b>	<b>Page #</b>	<b>RFP Section Reference</b>	<b>Question</b>	<b>Answer</b>
1.	4	1.2	Background- Link does not work	<a href="https://www.uhnj.org/about-us/">https://www.uhnj.org/about-us/</a>
2.	5	1.4.1	Revisions to this RFP- Link does not work	<a href="https://www.uhnj.org/contact-us/doing-business-with-uh/bidding-opportunities/">https://www.uhnj.org/contact-us/doing-business-with-uh/bidding-opportunities/</a>
3.	6	1.4.2	Addendum as a Part of the RFP- Link does not work.	Refer to Question #2.
4.	7 and 23	1.4.10, /5.5.4	Bid Bond: 1.4.10 indicates Bid Bond is not applicable with this RFP. Under 5.5.4, will the Bid Bond form still need to be submitted even if it's referencing what's noted in 1.4.10 that Bid Bond is not applicable? We do not want to be missing a form if this needs to be completed.	Bid Bond is not applicable to this RFP.
5.	7 and 34	1.4.12/9.2	Please advise if the Business Registration Certificate (BRC) is due with the RFP Proposal, or required before Contract signing. There are conflicting statements.	<a href="#">BRC is due prior to award, however, if your company currently has one, please include it with your response.</a>
6.	12	3.2.5	Please advise if the University Hospital expects that the EDI Vendor is also	No, we will not require actual adjustment of claims. This refers to assisting UH in

			acting as a Third-Party Administrator. 3.2.5 states Third Party Administrator (TPA) will act in the best interest of and on behalf of UH in handling, monitoring, investigating, overseeing and adjusting all claims.	addressing ERA issues with payers which may require investigations and file revisions
7.	12	3.5	Please clarify what NJDDC means, we did not see the acronym spelled out. Is it the NJ Division of Development Disabilities?	NJ Hospital Discharge Data Collection System (NJDDCS)  The NJDDCS comprises utilization data from New Jersey hospitals, including information on admission and discharge dates, hospital code, services rendered, charges, and type of insurer.
8.	12	3.5	Please clarify the charity care claim submission. Who are the claims sent to and in what format (EDI or other)? Often charity care is an internal program with a formal application from the patient.	NJ Charity claims are submitted via EDI through NJ maps Daily Remits are received monthly as a No Pay voucher and applied to the claims EFT. The applications are managed and approved by UH utilizing NJ state guidelines for approval.
9.	12	3.3.4	NJDDCs submission. Please define.	Refer to question #7
10.	12	3.3.3	Dental Claims 837D- What is your dental claim volume? And payers	Total DT encounters – Fiscal Year 2023 - 6,659 Medicare Medicaid HMO Commercial HMP PPO POS No Fault HBCBS Prisoner Champus
11.	12	3.3.15	UB04 Crosswalk file to EPIC- Please explain further.	You need to be able to interface fully with EPIC

12.	21	4.27	Requirements of PL 2005- Link does not work.	Refer to part 3
13.	21	4.28	New Jersey Election Law Enforcement Commission Requirement- Link does not work.	<a href="https://www.elec.nj.gov/">https://www.elec.nj.gov/</a>
14.	23	5.5.1	Affirmative Action- Link does not work.	<a href="https://www.uhnj.org/contact-us/doing-business-with-uh/for-vendors/">https://www.uhnj.org/contact-us/doing-business-with-uh/for-vendors/</a>
15.	23	53.5	Business Registration Notice- Link does not work	Refer to question #14

### **PART 3**

#### **Additions, Deletions, Clarifications and Modifications to the RFP**

<b>Number</b>	<b>Page #</b>	<b>RFP Section Reference</b>	<b>Additions, Deletions, Clarifications and Modifications</b>
<b>1</b>	21	4.27	<b>Deletion</b> - Requirements of PL Chapter 51- Section 4.27 has been deleted. Chapter 51 is not required under this RFP.

**ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL SPECIFICATIONS  
REMAIN UNCHANGED.**

**END OF ADDENDUM # 1**