



The Board of Directors of University Hospital

Public Meeting

June 23, 2022

10:00 a.m.

Via Zoom

University Hospital

Newark, New Jersey

Present: Tanya L. Freeman, Esq., Chair; Heather Howard, JD; Mary O'Dowd, MPH, Robert J. Rubino, MD, Robert L. Johnson, MD, FAAP; Cecile A. Feldman, DMD; Eric S. Pennington, Esq.; Brian L. Strom, MD, MPH;

Excused: David Molowa, MD, Vice Chair; Keith H. Green, BS;

MINUTES

I. Opening Statement and Roll Call

Chairwoman Freeman welcomed all in attendance, called the meeting to order and asked Tracy C. Forsyth Esq., Corporate Secretary, to read University Hospital's statement of compliance with the Senator Byron M. Baer Open Public Meetings Act and the New Jersey Medical and Health Sciences Education Restructuring Act and call the roll. With a quorum of members present, the meeting convened at 10:02 a.m.

II. Patient Safety Story

Dr. William Holubek, Chief Medical Officer, provided a patient safety story that was relayed to him at a recent daily safety huddle. A respiratory technician had gone into the Pixies machine to retrieve a patient's medication, when he came across a bottle that did not seem to match the others that were in there. The medication did not belong in that machine, and if administered to the patient could have caused major harm. This was an example of a good catch by the University Hospital staff.

III. Report of the President and Chief Executive Officer

Ms. Mary Maples, Interim President and CEO, provided an update on multiple initiatives that were currently taking place at University Hospital. Ms. Maples provided an update on the current COVID-19 situation that was happening at University Hospital. She then went on to highlight that while there was an uptick in COVID-19 cases, University Hospital was still managing the situation. Ms. Maples then went on to highlight that University Hospital was still working with the state regarding trying to obtain funding from the state for the proposed new hospital facility. She then went on to provide an update on the new University Hospital website that is being worked on.

Finally, she mentioned that the current Chief Nursing Officer, Dr. Carl Kirton, was leaving University Hospital to start a new endeavor. Dr. Kirton was praised by the Board members for his continued excellent work at University Hospital. Dr. Kirton then thanked the board members for their support.

IV. Public Comment

Ms. Tanya Freeman opened the meeting up to the public for the public comment period. There were multiple comments regarding the selection process of the new President and CEO at University Hospital, as well as a comment regarding the need to petition the state for an additional \$600 million dollars in state funding for the new campus project.

V. Review and Approval of Board Meeting Minutes of May 26, 2022

Chairwoman Freeman called for a motion to approve the minutes of the May 26, 2022. Dr. Robert Rubino motioned and was duly seconded by Ms. Mary O'Dowd. The motion was approved by unanimous vote of the members.

VI. Discussion Items and Reports

A. Presentation of University Hospital FY23 Budget-Mr. Gary Huck

Mr. Gary Huck, Chief Financial Officer, presented the proposed University Hospital Fiscal Year 2023 budget. Mr. Huck highlighted the revenue assumptions that were in the proposed budget and went to highlight that Net Patient Service Revenue (NPSR) before subsidies is projected at \$548.2 million for FY 2023. This represents an increase of \$19.9 million or 3.8% over FY 2022 revenues.

Then Mr. Huck went on to highlight the expense assumptions in the newly proposed budget, including projected salary increases of \$9.2 million dollars, and projected increases in supplies and other expenses over the prior year by \$11.3 million or 4.2 percent.

B. Discussion of Annual Insurance Program renewal-Ms. Tracy C. Forsyth, Esq

Ms. Tracy Forsyth, Interim Chief Legal Officer, provided an update on the Annual Insurance Program renewal that University Hospital undertakes yearly. While updated information was still being provided, Ms. Forsyth highlighted the tremendous benefit that University Hospital was going to receive from this newly proposed insurance program. The risk climate and the specific risk factors impacting University Hospital resulted in a program-wide premium increase of \$83,462.00 (4.27%). However, Ms. Forsyth highlighted that while the cost of this program is significant, it provides University Hospital with peace of mind but also real financial benefit.

D. Cancer Center Satellite Pharmacy Expansion Presentation- Mr. Andre Emont

Mr. Andre Eamont, Director of Pharmaceutical Services, provided an updated on the new Cancer Center Satellite Pharmacy Expansion project that university Hospital was undertaking. This expansion has been approved by the New Jersey Board of Pharmacy (NJBOP) and would provide medication access

for our outpatient infusion center patients. Mr. Eamont also highlighted how the project can serve as a potential redundant resource for the University Hospital main IV rooms if need be.

VII. Executive Session

Chairwoman Freeman called for a motion to enter into Executive Session regarding a confidential personnel matter. Ms. Heather Howard motioned and was duly seconded by Ms. Mary O'Dowd. The motion was approved by unanimous roll call vote to the members.

VIII. Proposed Actions

Ms. Tracy Forsyth presented the following action items and corresponding resolutions, all of which were previously reviewed and recommended for approval in Committees.

- A. *Resolution 2022-0623-175: Approval of FY2023 Budget*
- B. *Resolution 2022-0623-176: Approval of Annual Insurance Renewals*
- C. *Resolution 2022-0623-177: Approval of Procurements*
- D. *Resolution 2022-0623-178: Approval of a Contract for Temporary Nursing and Related Services under RFP # UH-P22-008*
- E. *Resolution 2022-0623-179: Approval of Medical Executive Committee Recommendations of May 10, 2022 and June 7, 2022*

Mr. Robert Iannaccone spoke on the procurement resolutions and provided a summary of these actions to the Board. Then Chairwoman Freeman accepted a motion, duly seconded, to approve the resolutions. The motion was approved by unanimous vote of the members.

IX. Adjournment

There being no further business, upon motion, duly seconded, the members voted to adjourn the public meeting of the Board of Directors of University Hospital at approximately 11:41 AM. The next Meeting of the Board of Directors is scheduled for September 29, 2022, at 10:00 AM.



CERTIFICATION

I, Tracy Forsyth, Interim Chief Legal Officer and Corporate Secretary of University Hospital, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the Minutes of the Public Session of the University Hospital Board of Directors meeting conducted on June 23, 2022.

A handwritten signature in black ink, appearing to read "Tracy Forsyth", written over a horizontal line.

Tracy Forsyth, Esq.
Interim Chief Legal Officer and Corporate
Secretary